

ABSTUDY Remote Areas

Purpose of this form

ABSTUDY is for Australian Aboriginal and Torres Strait Islander students.

This claim is for secondary school students from remote communities who need to live away from home to attend school. Some students who need to repeat their final primary year at another school and have to live away from home may also be eligible.

Lodgement dates

To receive all of your ABSTUDY payments for the year of study, you must apply by **31 December** of that year. You can register an intent to claim ABSTUDY by contacting the Australian Government Department of Human Services on or before **31 December** of that year. If you have registered an intent to claim ABSTUDY, to be eligible, you must lodge the form **within 13 weeks** of the date you contacted us **OR by 31 December** of the year of study, whichever is the later. If you have not contacted us to register an intent to claim ABSTUDY, a claim received after **31 December** will not normally be approved.

Online Services

You can access your Centrelink, Medicare and Child Support Online Services through myGov. myGov is a fast, simple way to access a range of government services online with one username, one password, all from one secure location. To create a myGov account, go to **my.gov.au**

For more information

Go to **humanservices.gov.au/abstudy** or call us on **1800 132 317** or visit one of our service centres.

If you need a **translation** of any documents for our business, we can arrange this for you free of charge.

To speak to us in languages other than English, call us on **131 202**.

Note: Call charges apply – calls from mobile phones may be charged at a higher rate.

If you have a hearing or speech impairment, you can contact the **TTY service** on Freecall™ **1800 810 586**. A TTY phone is required to use this service.

Please keep these Notes (pages 1 to 9) for your information.

Returning this form

Check that you (and/or your partner) have answered all the questions you need to answer and that you have signed and dated this form.

Return this form and any additional documents:

- online – you can submit your documents online if you are registered for Online Services
- to one of our service centres
- by fax to **1300 786 102**
- by post to:

**Department of Human Services
Student Services
Reply Paid 7804
CANBERRA BC ACT 2610**

To access Online Services or to find out how to register, go to **humanservices.gov.au/submitdocumentsonline**

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Payments and allowances

ABSTUDY allowances

You may be eligible for School Fee Allowance, Basic Payment (living allowance), Rent Assistance and Remote Area Allowance for your student. These allowances are paid to the boarding school or hostel in 4 instalments at the beginning of each term to help pay for school fees and boarding costs.

Family Tax Benefit and ABSTUDY School allowances

Students 16 years or over

Family Tax Benefit cannot be paid with ABSTUDY Living Allowance and means tested School Fees Allowance if the student is 16 years or over. You should carefully consider which payment provides you with the best assistance in your particular circumstances.

Students under 16 years of age

Provided all eligibility conditions are met for both payments, Family Tax Benefit and ABSTUDY can both be paid for a student under 16 years of age.

Other ABSTUDY claims

Parents, guardians or carers of secondary students 15 years of age or younger (or primary students 14 or 15 years of age at 1 January of the year of study) and living at home during the year of study can claim ABSTUDY by calling us on **1800 132 317** or by using the ***Claim for ABSTUDY Schooling A*** form (SY018).

Students 16 years of age or older in the study year or applying for independent status can claim ABSTUDY by calling us on **1800 132 317** or by using the ***Claim for ABSTUDY (Form b)*** form (SY019).

Commencement dates

You must apply before the student stops going to school during the year, or **by 31 December** in the year of study if the student is at school all year. Claims received after this date cannot normally be approved.

The sooner you apply, the sooner you can be paid.

ABSTUDY Remote Areas question information

Student details

Question 1: Aboriginality

ABSTUDY is only for Australian Aboriginal and Torres Strait Islander peoples. If there is any doubt about the student's identity as an Australian Aboriginal or Torres Strait Islander, you will be asked to provide proof.

Away from home details

Question 13: Will the student be living away from home to study in the school year?

Living away from home to study means the student is staying somewhere other than where he or she normally lives. Living away from home as a secondary student means the student is boarding in another person's home, boarding at a hostel or at a boarding school. Secondary students must be approved for one of the away from home reasons listed in question 20.

Question 14: Do you want ABSTUDY to help with the student's travel bookings in the school year?

There are restrictions on the payment of Fares Allowance. Secondary students are not normally able to get Fares Allowance for interstate travel. Fares Allowance may be paid where the student's home is near a border and it is more appropriate for them to study at a closer interstate location, there are no boarding places in your home state or territory or it costs less to travel interstate than to another school in the same state or territory.

Question 20: Why will the student be living away from home?

Travelling Distance rules

A secondary school student meets the travelling distance rules if the distance (via the shortest practicable route) between the student's permanent home and the nearest state school, at which the student is qualified to enrol, is:

- at least 56 kilometres (**Rule 1**), or

Continued

- at least 16 kilometres, AND the distance between the student's permanent home and the nearest available transport service to that state school is at least 4.5 kilometres via the shortest practicable route (**Rule 2**). Rule 2 also applies if the distance between the home and that state school is at least 16 kilometres and there is no transport to that school. If there is no transport service but it would be provided if requested then the distance between the student's permanent home and the transport service to the nearest state school must be at least 4.5 kilometres in order to meet Rule 2.

Where a transport service exists (or would be available upon request) to the nearest state school the calculation of the distance is based on the route from the permanent home to the nearest transport pick-up point, and then from the pick-up point to the nearest state school. This is the case even if a more direct route is available by private vehicle from home to the school. Where no transport service exists to the nearest state school the calculation of distance is to be based on the distance from the permanent home to the nearest state school by the most direct route in a private vehicle.

You may be asked to provide the distances to a school transport service and/or nearest state school. Evidence to confirm the distances may also be requested.

Health Care Card

Questions 21–23: Health Care Card

Children under the age of 16 should generally be covered by their parents' Health Care Card through entitlement to Family Tax Benefit.

ABSTUDY students and Australian Apprentices 16 years or over do not qualify for an automatic Health Care Card, but may be able to qualify for a Low Income Health Care Card. Eligibility for the card is based on your total income over the 8 weeks immediately before your claim is assessed.

You can use the Claim for ABSTUDY Remote Areas form to claim the Low Income Health Care Card, either by requesting your eligibility be automatically assessed after you have been receiving your payment for 8 weeks, or by supplying details of your income for the 8 weeks before the date you lodge your claim. To obtain a Health Care Card you may need to provide identity documents. For a list of acceptable documents, refer to the **Confirming your identity** form (**SS231**). If you do not have this form, go to humanservices.gov.au/forms

For more information about the Health Care Card you can obtain a copy of *A Guide to Concession Cards*, by going to humanservices.gov.au/healthcarecard or call us **1800 132 317**.

Parent(s)/Guardian(s) details

Questions 35–36: Special Assessment

The Parental Income Test and Family Assets Test is not applied if a parent/guardian receives:

- a pension, income support benefit or allowance from us (but not Family Tax Benefit)
- Farm Household Allowance
- an income-tested pension from the Department of Veterans' Affairs
- ABSTUDY, or Austudy for their own study
- a Health Care Card or Low Income Health Care Card from us, **or**
- certain other Australian Government payments.

The waiving of the Parental Income Test and Family Assets Test lasts for as long as the above circumstances apply.

Questions 37–38: The Family Actual Means Test

While the income and assets tests are in most cases sufficient to determine a customer's level of need, there are times when taxable income alone may not be a reliable indicator.

The Family Actual Means Test (FAMT) is applied to those people whose taxable income may not provide a good indication of their need for ABSTUDY and determines the actual financial position of families in certain designated categories in question 37–38 by measuring their 'actual means', that is, what they spend and save in a particular period.

Note: If a parent/guardian is in receipt of Farm Household Allowance, their dependent ABSTUDY child(ren) are still subject to the FAMT.

The actual means of all **'family members'** (living in the family home) existing in the year in which the ABSTUDY is payable are assessed for the financial year being used for the assessment.

A customer's 'family members' are:

- the ABSTUDY customer
- the parent(s)/guardian(s) whose income and assets are being taken into account under the ABSTUDY parental income and family assets tests
- any dependent children in the family under 16 years of age
- any dependent children in the family aged 16–21 years who do not meet the independence criteria for ABSTUDY, **and**
- any children aged 16 years or over in full-time secondary school study attracting Family Tax Benefit.

Tax details

Question 42: How to get a tax file number (TFN)

There is a special tax file number application/enquiry form for an Aboriginal or Torres Strait Islander.

You can get this form from one of our service centres, Australian Taxation Offices or from the school that you are attending.

To get a TFN you will have to provide confirmation of your identity. When you apply, you should take with you documents such as your:

- confirmation of your identity reference on the **Aboriginal and Torres Strait Islander tax file number application** form
- **Confirmation of your identity - Verification** form (RA010)
- Australian birth certificate
- Australian marriage certificate
- Australian passport (current)
- Australian driver licence – motor vehicle (current), **or**
- educational certificate.

There are other documents you can use. You can find out what you need from one of our service centres or the Australian Taxation Office.

Question 42: Tax file number exemptions

ABSTUDY customers do not have to give us their TFN if they are:

- a student who is under 16 years of age
- a person who has received a social security payment, Department of Veterans' Affairs (DVA) pension or social security benefit
- a person who is temporarily outside Australia
- a person who is required to attend traditional ceremonies at the time the form is lodged
- a person whose physical safety is at risk from another person and the risk would be increased by disclosure of a tax file number, **or**
- a person who has lost all records of his/her TFN because of fire or flood damage to his/her home in the 6 months before applying for ABSTUDY.

If you think any of these situations apply to you, attach a note to your claim. But remember, you must give your tax file number when you return from outside Australia or after attending the traditional ceremony.

Someone to deal with us for you

Nominees and other arrangements

Some of our customers have difficulty managing their affairs often because of a disability or illness, problems with reading, writing or understanding information or difficulty handling money.

If you need help dealing with us, a Person Permitted to Enquire (PPE) or Nominee Arrangement is available.

Person Permitted to Enquire arrangements allow you to authorise a person or organisation to make limited enquiries only about your Centrelink record.

A Person Permitted to Enquire is not a Nominee Arrangement.

A Nominee Arrangement authorises a person or organisation to enquire, act and make changes on your behalf and/or receive your payment on your behalf.

If you want to request either of these arrangements, complete the ***Authorising a person or organisation to enquire or act on your behalf*** form (SS313).

If you do not have this form, go to humanservices.gov.au/nominees or call us on **1800 132 317**.

Changes you must tell us about

You must tell us **within 14 days** about events or changes in circumstances affecting your payment. You can tell us by writing, phoning or going into one of our service centres.

The rate of your ABSTUDY payment may need to be adjusted if there are changes in your circumstances. If you are paid too much allowance because you do not tell us when you are required to do so, we may recover money from you.

Changes you must tell us about are

If the student:

- stops attending school
- is sick or injured and cannot continue study, **or**
- stops living with you and is no longer dependent on you.

If you or your partner:

- stop receiving a payment from the Department of Human Services or Department of Veterans' Affairs pension, benefit or allowance, **or**
- no longer hold a current Health Care Card.

Change in address

If you change your address, you should advise us immediately. If mail is returned to us unclaimed, your payments may be stopped.

Other payments, concessions and help

If you receive a payment, there are other payments, concessions and help you may receive.

Centrepay

Centrepay allows Centrelink customers to have regular amounts deducted from their Centrelink payments for various purposes such as gas, rent, water, rates and electricity. Participation in the scheme is entirely voluntary and customers may withdraw from the scheme at any time. This service is provided free of charge.

Community Engagement Officers

Community Engagement Officers may be able to visit you if you are homeless, living in a hostel or refuge, suffering from a mental illness, or fleeing from domestic violence. Community Engagement Officers can tell you about payments and services and help you access these services. They provide services in locations like rehabilitation centres, psychiatric hospitals, prisons, hostels, drop-in centres.

Financial Information Service Officers

Financial Information Service (FIS) Officers can give you free, independent information. This will help you understand investments and how they work, and help you make better financial decisions.

Health Care Card

A Health Care Card provides you access to pharmaceutical medications listed under the Pharmaceutical Benefits Scheme at a reduced cost. You **may** also receive other concessions provided by state and territory governments.

Helpful web addresses

youth.gov.au

The Australian Government's Youth Portal – search for programs, services, policies, research, events and publications for and about young people aged 12 to 25 years.

myfuture.edu.au

An online career exploration and information service to help young people make informed career decisions.

myuniversity.gov.au

Information on higher education for students in Australia.

australianapprenticeships.gov.au

Information for job seekers, students and employers on the benefits of Australian Apprenticeships and how they work.

jobguide.education.gov.au

An in-depth look at a range of occupations and how to get the training or education you need for them. There is also information about how to choose an occupation based on your skills and abilities.

Indigenous Services Staff

Indigenous Services Staff are located in most of our service centres. Some of our service centres also have interpreters who speak Aboriginal or Torres Strait Islander languages and teams who visit and help remote communities.

Remote Area Allowance Remote Area Allowance was introduced as an additional assistance for our customers in remote areas. It recognises that many customers who do not pay tax, or very little tax, do not get the full benefit of tax zone rebates. Remote Area Allowance makes a contribution towards some of the costs associated with living in remote areas.

Rent Assistance You may be eligible for rent assistance if you rent your accommodation in the private rental market. This includes paying private rent, board or lodging for accommodation in a house, flat or unit, boarding house, hostel or private hotel. It also includes paying ground rent, site fees or mooring fees for a caravan, mobile home or boat in which you live.

Social Workers We have professional social workers in our service centres and Smart Centres throughout Australia. Social workers can offer you personal counselling and support in difficult times, such as domestic and family violence, severe financial hardship, homelessness, loss and bereavement. They can refer you to other services and programs like housing, health, emergency relief, legal and/or counselling services and support groups.

Family assistance

Family Tax Benefit helps with the cost of raising children. It is made up of two parts: Family Tax Benefit Part A and Family Tax Benefit Part B.

Family Tax Benefit Part A is paid for each child. The amount you get is based on your family's circumstances.

If your child is born or adopted on or after 1 March 2014, you may receive an increase to your Family Tax Benefit Part A called Newborn Upfront Payment and Newborn Supplement.

Family Tax Benefit Part B gives extra help to single parents and families with one main income, where one parent stays at home to care for children full-time, or balances some paid work with caring for children.

Child support and family assistance are closely linked. If you receive child support and Family Tax Benefit, the child support you receive will be considered when we calculate your Family Tax Benefit payment.

Family Tax Benefit is income tested.

For more information, go to humanservices.gov.au/families

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Purpose of this form

This form is for dependent secondary boarding school students from remote communities. It can also be used for dependent students from remote communities who need to board away from home to repeat their final year of primary school before starting secondary schooling.

What else you will need to provide

This form tells you which **documents** you need to provide to support your claim.

Filling in this form

- **Please use black or blue pen.**
- Print in BLOCK LETTERS.
- Mark boxes like this with a ✓ or ✗.
- Where you see a box like this ➔ **Go to 5** skip to the question number shown. You do not need to answer the questions in between.

Returning your form

Check that all required questions are answered and that the form is signed and dated. Return this form and all additional documents to one of our service centres or online by **31 December** of the study year. You can also register an intent to claim ABSTUDY. For more information, see *Lodgement dates* on page 1 of the **Notes Booklet**.

You can return this form and any supporting documents:

- online – submit your documents online. For more information about how to access an Online Account or how to lodge documents online, go to **humanservices.gov.au/submitdocumentsonline**
- by post – return your documents by sending them to:

**Department of Human Services
Student Services
Reply Paid 7804
CANBERRA BC ACT 2610**
- in person – if you are unable to submit this form and any supporting documents online or by post, you can provide them in person to one of our service centres.
- by fax to **1300 786 102**

Office use only	
Centrelink Reference Number–Applicant	<input style="width: 40px; height: 20px;" type="text"/> – <input style="width: 40px; height: 20px;" type="text"/> – <input style="width: 40px; height: 20px;" type="text"/> – <input style="width: 20px; height: 20px;" type="text"/>
Centrelink Reference Number–Student	<input style="width: 40px; height: 20px;" type="text"/> – <input style="width: 40px; height: 20px;" type="text"/> – <input style="width: 40px; height: 20px;" type="text"/> – <input style="width: 20px; height: 20px;" type="text"/>
Date received by community agent, institution etc.	<input style="width: 60px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/>
Date accepted	<input style="width: 60px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/>
Date received in processing office	<input style="width: 60px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/>
Logon ID	<input style="width: 100px; height: 20px;" type="text"/>
Date stamp	<input style="width: 100%; height: 60px;" type="text"/>
Assessor's signature	<input style="width: 100%; height: 30px;" type="text"/>
Logon ID	<input style="width: 60%; height: 20px;" type="text"/>
Date	<input style="width: 30%; height: 20px;" type="text"/> / <input style="width: 20%; height: 20px;" type="text"/> / <input style="width: 20%; height: 20px;" type="text"/>

Student details

Give the ABSTUDY student's details in questions 1 to 8.

- 1 Is the student of Aboriginal or Torres Strait Islander Australian origin, that is:
- the student is of Aboriginal or Torres Strait Islander Australian descent, **and**
 - the student identifies as an Aboriginal or Torres Strait Islander Australian, **and**
 - the student is accepted as such by the community in which they live or have lived?

If the student is of both Aboriginal and Torres Strait Islander Australian origin, please tick both 'Yes' boxes.

No  You are not eligible for ABSTUDY, call us on **1800 132 317**

Yes – Aboriginal Australian

Yes – Torres Strait Islander Australian

2 The student's name

Mr Mrs Miss Ms Other

Family name

First given name

Second given name

3 Has the student ever used or been known by any other name (e.g. name at birth, maiden name, previous married name, Aboriginal or tribal name, alias, adoptive name, foster name)?

No Go to next question

Yes Give details below

1 Other name

Type of name (e.g. name at birth)

2 Other name

Type of name (e.g. maiden name)


If the student has more than 2 other names, attach a separate sheet with details.

4 The student's sex

Male

Female

5 The student's date of birth

 If the student is 15 years of age or younger during the year of study and is living at home, a parent/guardian/carer should complete a **Claim for ABSTUDY Schooling A** form (SY018). If you do not have this form, go to humanservices.gov.au/forms or call us on **1800 132 317**.

6 The student's permanent address

If the student lives away from home to study, write the address where they live when not studying.

Postcode

7 The student's postal address (if different to above)

Postcode


8 The student's Centrelink Reference Number (if known)

 - - -

9 Do you want another person or organisation to enquire or act on your behalf when dealing with us?

No Go to next question

Yes

 You will need to complete and attach an **Authorising a person or organisation to enquire or act on your behalf** form (SS313). If you do not have this form, go to humanservices.gov.au/nominees or call us on **1800 132 317**.



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School details

Give the ABSTUDY student's school details in questions 10 to 12.

10 What grade will the student be in during the school year (e.g. Year 9)?

11 What school will the student be going to in the school year?

12 What date will the student start school in the school year?

Note: If the student does not start on the first day of school, it may affect your ABSTUDY payments.

Away from home details

Give the ABSTUDY student's away from home details in questions 13 to 20.

13 Will the student be living away from home to study in the school year?

No Call us on **1800 132 317** for details.

Yes *Go to next question*

14 Do you want ABSTUDY to help with the student's travel bookings in the school year?

No

Yes

15 Where will the student live while they are studying?

Hostel *Go to next question*

Boarding school *Go to next question*

Boarding privately **Go to 17**

16 What is the name of the boarding school or hostel where the student will be boarding?

► **Go to 18**

17 Give details of the person providing board.

Mr Mrs Miss Ms Other

Family name

First given name

Second given name

18 What is the address where the student will be boarding?

Postcode

19 What is the phone number where the student will be boarding?

20 Tick one box beside the statement that best describes why the student will be living away from home.



You must attach a statement, document or letter as requested in the note following the box ticked.
Payments cannot start until this is provided.

The student will live away from home because:

He or she must travel for at least 90 minutes (one way) from home to the nearest state school he or she is able to enrol in.

Give the time spent travelling each way

Please read *Travelling Distance rules* in the **Notes Booklet** before answering this question.

He or she meets the travelling distance rule

Which travelling distance rule is met? Rule 1

Rule 2

The student's access from home to the nearest state schools is often disrupted

Provide a statement from the local Council describing road conditions and the number of times access was not possible during the previous school/academic year.

His or her home conditions make study difficult

Provide a written statement by yourself and at least one supporting statement from an independent authority with first-hand knowledge of your circumstances.

Appropriate schooling cannot be provided at his or her local state schools

Give the name of the school(s) the student previously attended.

He or she has a disability and cannot attend his or her local state schools

Provide a medical certificate stating the disability and reason why the local state school cannot be attended (this is not required if an assessment was a requirement of acceptance into a special education institution). Alternatively, you may be eligible for Assistance for Isolated Children (AIC).

He or she is studying an approved special course that is not available at his or her local state schools

Provide a statement from the school confirming the special course enrolment.

Continued

20 *Continued*

His or her family moves often because of work

Provide a statement of your family's recent and expected moves for work.

He or she has been excluded from attending his or her local state school

Provide a letter from education authority confirming this.

He or she has been subjected to serious and continuing racial discrimination at his or her local state schools

Provide a written statement from yourself or another parent/guardian or carer and at least one supporting statement from the school, Indigenous Education Consultative Board (IECB), or their nominee explaining the situation. In the absence of an IECB, an independent representative from the local Indigenous community with an education background should be involved.

He or she has been awarded an approved independent school scholarship

Provide a letter from the school confirming the scholarship and evidence of the involvement of the Indigenous Education Consultative Board (IECB) or their nominee.

He or she is a school student and applying for continuity of study provisions

Call us on **1800 132 317** for details.

Give the ABSTUDY student's details for a Health Care Card in questions 21 to 23.

21 Please read this before answering the following question.

Children under the age of 16 years should generally be covered by their parents' Health Care Card through entitlement to Family Tax Benefit.

For more information about the Health Care Card, you can obtain a copy of *A Guide to Concession Cards* from humanservices.gov.au/healthcarecard or call us on **1800 132 317**.

Will the student require a Health Care Card?

Full-time students 16 years of age or over receiving ABSTUDY are not **automatically** entitled to a Health Care Card, but may qualify for a Low Income Health Care Card.

You may wish to consider the 'Yes' option.

No **Go to 24**

Yes We will assess your eligibility for a Health Care Card once you have been receiving ABSTUDY for 8 weeks. If your situation changes and you need a Health Care Card sooner, you are still able to lodge a claim at that time.
Go to next question

22 Will the student have an immediate need for a Health Care Card?

No **Go to 24**


Yes **Go to next question**

23 Did the student earn any income from employment during the past 8 weeks?

Include:

- income from work
- payments from government departments other than us
- income from boarders or lodgers who live with you
- income from self-employment
- income from annuities
- regular gifts
- foreign income.

No **Go to next question**

Yes  You will need to provide documents which show income for the past 8 weeks (e.g. payslips for the past 8 weeks or a letter from the employer stating gross wages for the past 8 weeks).
Note: Letters and payslips must have the employer's name and address on them.
Go to next question

24 Please read this before answering the following questions.

Questions 25 to 41 are to be completed by the student's parent(s)/guardian(s).
If you would prefer to provide these details on a separate form, call us on **1800 132 317**.
Your payments cannot start until all of these questions have been answered.

Parent/Guardian

25 Please read this before answering the following question.

We recognise both opposite-sex and same-sex relationships. This includes de facto relationships and relationships registered under state or territory law. Select **ONE** option below that best describes your current relationship status.

What is your **CURRENT** relationship status?

Married **Go to 26**

Registered relationship
(opposite-sex or same-sex relationship registered under state or territory law) **Go to 26**

Partnered
(living together in an opposite-sex or same-sex relationship, including de facto) **Go to 27**

Separated
(previously lived with an opposite-sex or same-sex partner, including in a marriage, registered or de facto relationship) **Go to 28**

Divorced **Go to 28**

Widowed
(previously partnered with an opposite-sex or same-sex partner, including in a marriage, registered or de facto relationship) **Go to 29**

Never married or lived with a partner **Go to 30**

26 What is your date of marriage or relationship registration?

Go to 30

Parent/Guardian

- 27** When did you and your partner start living together as a member of a couple?

▶ **Go to 30**

- 28** When did you and your partner separate or divorce?

▶ **Go to 30**

- 29** Give the following details about your deceased partner

Date of death

▶ **Go to next question**

- 30** Your name

Mr Mrs Miss Ms Other

Family name

First given name

Second given name

- 31** Your date of birth

- 32** Your permanent address

Postcode

- 33** What is your relationship to the ABSTUDY student named at question 2?

Mother

Father

Other ▶ Give details below

- 34** Did the ABSTUDY student come into your care after 1 January in the year of study?

No ▶ **Go to next question**

Yes ▶ Give date

Parent/Guardian's Partner

Only provide the information below if the parent/guardian has a partner during the student's year of study.

- 30** Your name

Mr Mrs Miss Ms Other

Family name

First given name

Second given name

- 31** Your date of birth

- 32** Your permanent address

Postcode

- 33** What is your relationship to the ABSTUDY student named at question 2?

Mother

Father

Other ▶ Give details below

- 34** Did the ABSTUDY student come into your care after 1 January in the year of study?

No ▶ **Go to next question**

Yes ▶ Give date

Parent/Guardian

35 Do you or will you receive:

- a pension, benefit or allowance (including Farm Household Allowance) from us (not Family Tax Benefit), a service or war/defence widow pension from the Department of Veterans' Affairs
- some other Australian Government income support payment, **or**
- ABSTUDY Living Allowance or Austudy?

No Go to next question

Yes Give details below

Name of payment

Centrelink Reference Number (if known)

 - - -

Date payment started (if after 1 January)

 / /

36 Did any of the following situations apply to you during the BASE Tax Year?

You may tick more than one

You had an interest in a trust, private company or unlisted public company.

You were:

- self-employed as a sole-trader (except if working mainly in primary production), **or**
- a partner in a partnership.


You received AUD\$2,500 or more of income (excluding tax exempt income) from a source in Norfolk Island or outside Australia.

Do not count income from outside Australia received from a taxable pension.

You were a wage or salary earner who claimed (or will claim) a tax deduction for a business loss.

Include losses that are current or carried forward.

Do not count a net investment loss recorded in your individual income or partnership tax return.

 You will need to complete and attach a **Family Spending and Savings** form (SY003). If you do not have this form, go to humanservices.gov.au/forms or call us on **1800 132 317**.

37 Do you currently have an interest (the value of which is AUD\$2,500 or more) in any assets located outside Australia and its external territories?

No Go to next question

Yes  You will need to complete and attach a **Family Spending and Savings** form (SY003). If you do not have this form, go to humanservices.gov.au/forms or call us on **1800 132 317**.

▶ Go to next question

Parent/Guardian's Partner

35 Do you or will you receive:

- a pension, benefit or allowance (including Farm Household Allowance) from us (not Family Tax Benefit), a service or war/defence widow pension from the Department of Veterans' Affairs
- some other Australian Government income support payment, **or**
- ABSTUDY Living Allowance or Austudy?

No Go to next question

Yes Give details below

Name of payment

Centrelink Reference Number (if known)

 - - -

Date payment started (if after 1 January)

 / /

36 Did any of the following situations apply to you during the BASE Tax Year?

You may tick more than one

You had an interest in a trust, private company or unlisted public company.

You were:

- self-employed as a sole-trader (except if working mainly in primary production), **or**
- a partner in a partnership.


You received AUD\$2,500 or more of income (excluding tax exempt income) from a source in Norfolk Island or outside Australia.

Do not count income from outside Australia received from a taxable pension.

You were a wage or salary earner who claimed (or will claim) a tax deduction for a business loss.

Include losses that are current or carried forward.

Do not count a net investment loss recorded in your individual income or partnership tax return.

 You will need to complete and attach a **Family Spending and Savings** form (SY003). If you do not have this form, go to humanservices.gov.au/forms or call us on **1800 132 317**.

37 Do you currently have an interest (the value of which is AUD\$2,500 or more) in any assets located outside Australia and its external territories?

No Go to next question

Yes  You will need to complete and attach a **Family Spending and Savings** form (SY003). If you do not have this form, go to humanservices.gov.au/forms or call us on **1800 132 317**.

▶ Go to next question

38 Are there any other dependent children in your family (apart from the student named in question 2 of this claim) for whom these payments are being, or will be, claimed:

- ABSTUDY (living or boarding related allowances)
- Assistance for Isolated Children (AIC) (Additional Boarding Allowance)
- Youth Allowance (YA)
- Family Tax Benefit (FTB) for child 16 years of age or over in full-time secondary study?

No Go to next question

Yes Give details below

1 Name of dependent child

Date of birth

Receiving (or recently claimed)
 ABSTUDY AIC YA FTB

2 Name of dependent child

Date of birth

Receiving (or recently claimed)
 ABSTUDY AIC YA FTB

3 Name of dependent child

Date of birth

Receiving (or recently claimed)
 ABSTUDY AIC YA FTB

4 Name of dependent child

Date of birth

Receiving (or recently claimed)
 ABSTUDY AIC YA FTB

5 Name of dependent child

Date of birth

Receiving (or recently claimed)
 ABSTUDY AIC YA FTB

If you have more than 5 dependent children, attach a separate sheet with details.

Payment details

39 Who do you want payments to go to?

Boarding school or hostel Go to 41

Person providing board Go to next question

40 Please provide account details.

Check with the person providing board that the account and branch numbers you provide are correct. Payments will be delayed if the account number is wrong. It is up to you to give the right number. If you are directing your ABSTUDY payments to a boarding school or hostel, you do not need to provide their account details as we will obtain this information direct from the school or hostel.

Name of bank, building society or credit union

Branch where the account is held

Branch number (BSB)

Account number (this may not be the card number)

Account held in the name(s) of

41 Please read this before answering the following questions.**We need your tax file number before payments can start.**

If you have a partner and the student is, or will be, 16 years or over we need their tax file numbers as well.

You are not breaking the law if you do not give us your (and your partner's and the student's) tax file number(s), but if you (and your partner and student) do not provide them to us, or authorise us to get them from the Australian Taxation Office, payments may not be made.

In giving us your (and your partner's and the student's) tax file number in relation to this claim you authorise us to use your (and your partner's and the student's) tax file number for other payments including social security payments and services in future where necessary.

Some people do not need to give their tax file number, including a student under 16 years of age. For a full list of exemptions, refer to *Tax details* in the **Notes Booklet**.

Have you (and, if relevant, the student and/or your partner) given us your tax file number(s) before?

No Go to next question

Not sure Go to next question

Yes Go to 43

42 Do you (and, if relevant, the student and your partner) have a tax file number?**You**

No Please call us on **1800 132 317**.

Yes Your tax file number

	-		-	
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Your partner

No Please call us on **1800 132 317**.

Yes Your partner's tax file number

	-		-	
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The student

No Please call us on **1800 132 317**.

Yes The student's tax file number

	-		-	
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43 Which of the following forms, documents and other attachments are you providing with this form?

If you are not sure, check the question to see if you should attach documents.

Where you are asked to supply documents, please attach original documents.

You may need to provide identity documents.
(There is a list of acceptable documents in the **Confirming your identity** form (SS231).

Claim for ABSTUDY Schooling A form (SY018)
(if you answered Yes at question 5)

Authorising a person or organisation to enquire or act on your behalf form (SS313)
(if you answered Yes at question 9)

Statement, document or letter indicating reason you live away from home
(if required at question 20)

Documents which show income for the past 8 weeks
(if you answered Yes at question 23)

Family Spending and Savings form (SY003)
(if you selected any options at question 36)

Family Spending and Savings form (SY003)
(if you answered Yes at question 37)

Continue to next page

IMPORTANT INFORMATION**Privacy and your personal information**

Your personal information is protected by law, including the *Privacy Act 1988*, and is collected by the Australian Government Department of Human Services for the assessment and administration of payments and services. This information is required to process your application or claim.

Your information may be used by the department or given to other parties for the purposes of research, investigation or where you have agreed or it is required or authorised by law.

You can get more information about the way in which the Department of Human Services will manage your personal information, including our privacy policy, at humanservices.gov.au/privacy or by requesting a copy from the department.

45 Please read this before answering the following question.

It is important to read the statement carefully before you sign it. Everyone who provides personal information on the claim must sign the statement.

When you sign it, you are declaring that the information you have provided is true and correct. You are also agreeing to the conditions in the statement.

If the statement is not signed, payments will not start.

Statement**I declare that:**

- I, the student, am of Australian Aboriginal or Torres Strait Islander descent, **and**
- I, the student, identify as an Australian Aboriginal or Torres Strait Islander, **and**
- I, the student, am accepted as such by the community in which I live or have lived, **and**
- the information I have provided in this form is complete and correct.

I understand that:

- I, the parent/guardian, am responsible for the payment of any expenses associated with school and board that are not covered by ABSTUDY.
- to retain ABSTUDY, students must attend all classes to the satisfaction of the school.
- giving false or misleading information is a serious offence.
- the Australian Government Department of Human Services can make relevant enquiries to make sure I receive the correct entitlement.
- I must notify the Australian Government Department of Human Services of any changes to this information **within 14 days** of the change(s) occurring.
- the Australian Government Department of Human Services will, from time to time, check with the school nominated on the claim, that the student is enrolled and attending.

Signature of ABSTUDY student (only required if the student is, or will be, 16 years of age or over during the study year)




Date /

Signature of parent/guardian



Date /

Signature of parent's/guardian's partner



Date /

See *Returning this form* on page 2 of the Notes booklet.